

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
DECEMBER 13, 2021
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Terry Lautner, Jim O'Rourke, Dave Darga, Chris Mikowski, and Deborah Allen

Excused: None

Declaration of Conflict of Interest:

None

Public Hearings

2022 Budget Public Hearing.

The hearing was opened at 6:01 p.m. Opportunity to be heard was given to all. The hearing was closed at 6:01 p.m.

Public Hearing on Establishing an Industrial Development District for TC Whiskey

The hearing was opened at 6:01 p.m. Opportunity to be heard was given to all. The hearing was closed at 6:01 p.m.

Public Hearing on Establishing a Commercial Rehabilitation District for TC Whiskey

The hearing was opened at 6:02 p.m. Opportunity to be heard was given to all. The hearing was closed at 6:02 p.m.

Public Comment

None

Consent Calendar:

Department Reports:

Treasurer

Planning/Zoning

Fire

Committee Reports:

Minutes:

11-5- 2021

11-8-2021

Post Audit Invoices 11-15-21 through 12-5-21

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda Approval

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE ALLEN TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report.

Trustee Remarks

Trustee Allen updated the Board on the Parks and Recreation Committee. There is not a consensus on an ice-skating rink at this time. They would like to review it further during the Parks and Recreation Plan Update that will be done next year. Trustee Lautner commended the Fire Department Personnel for their recent actions to try to save his neighbor. He was very proud of them.

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston reported that the bulb for the parking lot light is on order.

OLD BUSINESS

None

NEW BUSINESS

Resolutions Creating TC Whiskey IDD and CRD Districts

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 20 OF 2021, A RESOLUTION TO ESTABLISH AN INDUSTRIAL DEVELOPMENT DISTRICT.

The motion passed unanimously by a roll call vote.

MOTION BY TRUSTEE ALLEN, SECONDED BY CLERK PRESTON TO ADOPT RESOLUTION 21 OF 2021, A RESOLUTION TO ESTABLISH A COMMERCIAL REHABILITATION DISTRICT.

The motion passed unanimously by a roll call vote.

Budget Amendment Resolution #14 of 2021

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 14 OF 2021, A BUDGET AMENDMENT RESOLUTION. The motion passed unanimously by a roll call vote.

Salary Resolutions

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 15 OF 2021, A RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP SUPERVISOR AT \$48,200.00 ANNUALLY. The motion passed unanimously by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE O'ROURKE TO ADOPT RESOLUTION 16 OF 2021, A RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP CLERK AT \$48,200.00 ANNUALLY. The motion passed unanimously by a roll call vote.

MOTION BY TRUSTEE ALLEN, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 17 OF 2021, A RESOLUTION ESTABLISHING THE SALARY OF THE TOWNSHIP TREASURER AT \$48,200.00 ANNUALLY. The motion passed unanimously by a roll call vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO ADOPT RESOLUTION 18 OF 2021, A RESOLUTION ESTABLISHING THE SALARIES OF THE TOWNSHIP TRUSTEES AT \$3425.00 ANNUALLY WITH \$100.00 PER SPECIAL MEETING. The motion passed unanimously by a roll call vote.

2022 Budget Resolution

MOTION BY TRUSTEE ALLEN, SECONDED BY TRUSTEE LAUTNER TO ADOPT RESOLUTION 19 OF 2021, A RESOLUTION ESTABLISHING THE 2022 BUDGET. The motion passed unanimously by a roll call vote.

Part-Time Employees Holiday Pay

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO AMEND THE PERSONNEL POLICY TO ADD PART-TIME EMPLOYEES HOLIDAY PAY OF 8 HOURS IF THEY WORK AT LEAST AN 8 HOUR SHIFT AND SEASONAL EMPLOYEES SHALL BE PAID AT THE RATE OF 1.5 TIMES THEIR REGULAR WAGE FOR HOURS WORKED ON THE HOLIDAY. The motion passed unanimously by a voice vote.

Deputy Chief Job Description

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO APPROVE THE DEPUTY CHIEF JOB DESCRIPTION AS PRESENTED BY CHIEF TAMPA. The motion passed unanimously by a voice vote.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE O'ROURKE TO POST THE JOB OPENING FOR DEPUTY CHIEF PER THE PERSONNEL MANUAL. The motion passed unanimously by a voice vote.

Leelanau County Partnership Offer/Human Resources

MOTION BY TRUSTEE O'ROURKE, SECONDED BY TRUSTEE DARGA TO INFORM THE COUNTY THAT WE ARE INTERESTED IN THE PARTNERSHIP OFFER FOR HUMAN RESOURCES. The motion passed unanimously by a voice vote.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE ALLEN TO PAY THE INVOICES IN THE AMOUNT OF \$178,915.03. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

None

Adjournment

Supervisor Shaw adjourned the meeting at 6:40 p.m.

